

PRESENTED BY THE  
 FLAGLER COUNTY CHAMBER OF COMMERCE & AFFILIATES  
**OCTOBER 12-13, 2013**

**CREEKSIDE**  
*Festival*  
 FLAGLER COUNTY

The 9th Annual Flagler County *Creekside Festival* is an event for the entire family that celebrates the best Flagler County has to offer. This two-day event, held October 12 and 13, 2013 at the Princess Place Preserve in Flagler County, will feature live entertainment, storytelling, kayak and walking tours, an arts and crafts show, a photo contest, great music and games for children of all ages. Historical attendance is greater than 15,000.

We are currently seeking arts & crafts and food vendors to enhance the Flagler County Creekside Festival. If you would like to participate please complete this form (front and back) and return to the Flagler County Chamber of Commerce, 20 Airport Rd., Suite C, Palm Coast, FL 32164. We are not seeking commercial vendors at this time. Please feel free to call the Chamber if you are uncertain - 386.437.0106.

**Saturday, Oct. 12, 10am - 5pm • Sunday Oct. 13, 10am - 5pm • Application Deadline: September 13, 2013**

**Vendor Application**

PLEASE NEATLY FILL IN ALL INFORMATION AND LEAVE NO SPACES BLANK

Company Name \_\_\_\_\_ Contact Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Mobile Phone (\_\_\_\_) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**VENDORS** > List ALL ITEMS you are requesting to sell in the vending space: \_\_\_\_\_

	<b>Non-Profit**</b>	<b>Handmade Arts &amp; Crafts</b>	<b>Retail Arts &amp; Crafts</b>	<b>Home Expo</b>	<b>Food</b>	<b>*Plus 7% Sales Tax Required on Rental Spaces*</b>
	10'X 10' \$40.00	10'X 10' \$75	10'X 10' \$90.00	10'X 10' \$200.00	10'X 20' \$200.00	

\*\*Non-profit vendors may not sell food.

**Enclose check for total payable to:**  
**Flagler County Chamber of Commerce**  
**Payment in full must accompany this form**  
**Applications received after September 13**  
**will be charged a \$25 late fee**

**Space Rental Fee:** \$ \_\_\_\_\_  
 + 7% Tax \$ \_\_\_\_\_  
**Late Charge (if applicable)** \$ \_\_\_\_\_  
**Total:** \$ \_\_\_\_\_

**\*All returned checks will be charged a \$30 fee\***

This is a rain or shine event, there will be no refunds due to weather.

**Fee & Licenses Must Accompany Applications And Will Only Be Cashed Upon Acceptance!**  
 Mail completed applications, tax receipt (license) / insurance & checks to:  
**Flagler County Chamber of Commerce & Affiliates • 20 Airport Road, Suite C • Palm Coast, Florida 32164**  
**\*\*Non-profit organizations: Must submit a copy of your 501c(3) certificate for tax exempt purposes.**

# VENDOR AGREEMENT

## VENDORS – ARTS AND CRAFTS, FOOD AND NON-PROFIT

**VENDORS** will be located on the grounds of the Princess Place Preserve – outside space only and must be fully self-contained. There will be 10' X 10' spaces available.

There will be no electricity available; Generators are prohibited in the arts&crafts exhibit without explicit permission. You must bring your own whisper quiet generator if you need electricity. You must bring your own tent, chairs, tables and other materials needed for your exhibit. All equipment, tables, chairs, etc. are the sole responsibility of the vendor. Bring your own containers or tarps to cover or lock away your wares during closed hours. There is not enough room for campers or vehicles at your site; please plan accordingly.

Food vendors will need to be licensed by the State of Florida Department of Hotels & Restaurants. For a Temporary Event Vendor License, you can go online and get additional information at <http://www.myflorida.com/dbpr/> or you may call the Department of Hotels & Restaurants at 904.727.5541.

**FOOD VENDORS MUST ALSO PROVIDE THEIR OWN POTABLE WATER.**

The Flagler County Chamber of Commerce & Affiliates and the Flagler County Parks & Recreation reserve the right to decide what may or may not be appropriate or suitable to view or sell. Please remember that this is a family event.

**COST** will be \$75 for handcrafted arts & crafts, \$90 for retail vendors per 10' X 10' space for arts & craft vendors and \$35 for community non-profit vendors (Must submit a copy of your 501c(3) certificate), \$200 for Home Expo vendors and \$200 for food vendors. All vendors are responsible for collecting 7% sales tax and reporting to the Florida Department of Revenue on all applicable sales. Payment is due at time application is made. Price **DOES NOT** include advertising. There will be no refunds for space rental for exhibit or for sale vendors after Friday, September 13, 2013. This is a rain or shine event.

**DEADLINE:** Deadline for entry will be Friday, September 13, 2013.

**SET UP:** Friday, October 11 from 1:00p.m. to 4:00p.m. or Saturday, October 12, 2013 from 8a.m. - 9:30a.m. All vehicles must be removed from the event site by Saturday at 9:30a.m. Parking for vendors will be provided.

**TEAR DOWN:** Sunday, October 13, 2013 from 5p.m. **No vehicles will be allowed entry onto grounds prior to 5p.m. on Sunday, October 13, 2013.**

**LIABILITY:** The owner or custodian of property of any kind brought to the grounds either for exhibit or for sale or for any other purposes assumes, as a condition of its admission to the grounds, all risk and/or responsibility for its loss, damage or theft. The Flagler County Chamber of Commerce & Affiliates and its officers cannot and will not accept responsibility and liability for any damage or injury resulting from theft, fire, the elements, accidents, or any other conditions or causes, whether to exhibits, property of exhibitor and/or vendors, vehicles on the grounds and articles left therein, and any other property of any nature whatsoever.

**ANIMALS/PETS:** All dogs will and must be on a leash and under the control of their owner(s) at all times while on the grounds. Owner(s) and or violators are liable for any damage or injury to person or property, or death incurred by owner(s) or by animals.

**HOLD HARMLESS:** In consideration of the opportunity to participate in the Flagler County Creekside Festival, I/we hereby release Flagler County Chamber of Commerce & Affiliates, Flagler HBA and the Flagler County Board of County Commissioners, its directors, officers, officials, superintendents, event sponsors, members, agents, employees and volunteers, from loss or damage to property and for personal injury and/or death resulting from my/our attendance and/or participation in the Flagler County Creekside Festival on October 12 & 13, 2013.

I/we understand and agree to all terms and conditions of the above rules and guidelines.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

Description of exhibit/vendor booth: \_\_\_\_\_

*We reserve the right to deny any application.*